

Information Regarding Review of Support Orders that are More Than 36 Months Old

Your request for review will not be considered until DCSS has received the enclosed forms including the "Request for Review of my Support Order". You must pay a \$100 modification fee per case when the review is complete and the order is adopted by the court unless: 1) You are receiving TANF (welfare) and/or Medicaid benefits, or 3) Your current total monthly gross income (before taxes) is less than \$1000.

If you reside and have a case in another state, you must submit a written request to your state's child support office and may be required to pay the mandatory \$100 review and modification fee described in this notice, if applicable to you. DO NOT CALL to make your request.

Note: A modification review may be conducted for persons who receive TANF benefits without the request of either parent. If you have any questions, please call 1-877-423-4746.

Or you may view your case information on the Customer Service Online website at:

<https://services.georgia.gov/dhr/cspp/do/Logon> First time users must register to obtain a user ID and password.

Initial all items that apply to you before you submit a request for a modification review:

- I am now receiving TANF benefits, so I do not have to pay the review fee.
- I am now receiving Medicaid benefits for myself, so I do not have to pay the review fee.
- I receive Medicaid for my children only and my current monthly gross income (before taxes) is equal to or greater than \$1,000 per month, therefore I must pay the fee when the review is complete and the order is adopted by the court.
- My current monthly gross income is \$1,000 or less, so I do not have to pay the review fee. I have attached proof of my gross income during the month of my application.
- I am currently unemployed.
- I am currently receiving unemployment benefits and have included proof of receipt of these benefits.
- My youngest child will reach the age of emancipation in no less than 6 months from this date based on a Georgia order. If my child is still enrolled in high school past their 18th birthday, I must provide verification of full-time enrollment.
- My child(ren) will reach the age of emancipation on ___/___/___ under the terms of my child support order obtained outside Georgia no less than 6 months from this date.
- My latest order is 36 months old or older, and my order has not been reviewed within the past 36 months. I understand that Georgia requires that the dollar amount of the support order must change by a minimum of 15% and \$25 from the current order.
- I understand that the Division of Child Support Services is not responsible for proving my allegations. I must obtain and provide this proof.
- I understand that as an alternative to the Division of Child Support Services review process, I have the right to hire a private attorney and seek modification of my support order.

PLEASE PRINT THE FOLLOWING INFORMATION:

My Residential Address: _____

Home Phone No: _____ Cell Phone No.: _____

Work Phone No.: _____

Email Address: _____

Date: ___/___/___

Signature: _____